



## AFTER-HOURS AIR-CONDITIONING REQUEST FORM

SUBMITTAL OF THIS FORM IS REQUIRED VIA "SERVICE REQUEST" THROUGH OUR ONLINE TENANT PORTAL: WWW.ALIIPPLACE.COM

*If you do not receive confirmation of receipt or an "In-Progress" status update to your Service Request by 2:00 PM, please CALL our office immediately to ensure that AC request was received: (808) 523-1599*

Date: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

REQUEST DATE(S): a) \_\_\_\_\_

b) \_\_\_\_\_

REQUEST TIME(S): a) FROM \_\_\_\_\_ TO \_\_\_\_\_

b) FROM \_\_\_\_\_ TO \_\_\_\_\_

FLOOR(S)/SUITE: \_\_\_\_\_

ACKNOWLEDGMENT OF CHARGES: \$60/hour  YES

*\*Charges will not be incurred if request is for Saturday between 7:00 AM and 2:00 PM.*

### LATE CHARGES:

(\$50) –When A/C request is received Friday after 2:00 PM (For weekend A/C requests) OR after 2:00 PM during weekdays (for weeknight A/C requests). *Programming is NOT guaranteed if submitted after 2:00 PM.*

(\$50 per hour) – If an Engineer must come out to the building to program A/C after normal working hours.

\_\_\_\_\_  
AUTHORIZED TENANT

\_\_\_\_\_  
Date

Alii Place Management Office is located at 1099 Alakea Street, Suite 2440, Honolulu, HI 96813  
Phone Number: (808) 523-1599 / E-Mail, General Inquiries: aliiplace@avisonyoung.com

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