



## REQUEST TO INSTALL/REMOVE TELECOM/CABLE LINES/EQUIPMENT

TENANT / COMPANY (VENDOR) NAME: \_\_\_\_\_

SUITE NO.: \_\_\_\_\_  OFFICE TOWER  LOW-RISE/C&C  STATE/PARKING

CONTACT PERSON: \_\_\_\_\_ CURRENT PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_ START TIME: \_\_\_\_\_AM/PM END TIME: \_\_\_\_\_AM/PM

**The following detailed information is required from the Tenant / Vendor prior to access to telephone riser closets for the purpose of installing and/or removing any telecom/cable lines and/or data equipment:**

INSTALLING                       REMOVING                       RELOCATING                       OTHER

CABLE TYPE: (e.g. 96 strand plenum cable, 36 count fiber, etc.)	
STARTING FLOOR OF RUN:	
ENDING FLOOR OF RUN:	
TERMINATION POINT: (i.e. Tenant's Suite Number)	
CONTRACTOR NAME: (Include Subcontractor(s) doing the installation)	
PLAN/DIAGRAM SHOWING THE RISERS USED AND RUN: <i>(Note: This may not be possible prior to installation. Field verification and inspection is allowed, by arrangement. If this is the case, the detailed plan/diagram must be provided immediately after completion of the job.)</i>	

- The Tenant (through tenant's Contractor) shall comply with Alii Place property's **Contract Work for Telecom/Cable Lines and Equipment Requirements** in page 2 of this form.
- Upon move-out, removal and restoration associated with phone/data cables shall be the responsibility of the Tenant.
- After the request is received and reviewed, a response and/or approval will be sent to the Tenant.

**REMINDER!!!** - In accordance with your lease, (i) all of your contractors and vendors performing work within the Alii Place property are required to provide evidence of insurance coverage satisfactory to the Landlord, including, without limitation, naming Landlord as additional insured on all liability policies, and (ii) you are responsible for all acts or negligence of your contractors and vendors and you will indemnify, defend and hold the Landlord harmless from all claims arising from any of your acts or negligence and/or any acts or negligence of any of your contractors, vendors, agents and employees.

Landlord shall, in no case, be liable for damages for any error with regard to the admission to or exclusion from the Alii Place property of any person(s). Additionally, the admission of your contractors and vendors within the Pacific Guardian Center shall not be construed as a waiver of any rights of the Landlord to specifically enforce the terms of your lease."

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Tenant / Vendor Authorized Representative

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Date