



1099 Alakea Street, Suite 2440, Honolulu, HI 96813
Phone: (808) 523-1599 / Fax: (808) 545-3656
Email: aliiplace@avisonyoung.com

Key / Fob Request Form

Date: _____

Company: _____

Tenant (write Suite#) or Monthly Parker: _____

KEY REQUEST (cost per key is \$5.00 + tax)

Insert total number of keys per location:

Suite Key: _____

Women's Restroom: _____

Men's Restroom: _____

Mailbox: _____

REQUESTED BY:

Printed Name: _____

Title: _____

Signature: _____

COLLECTED BY (signed upon pick-up):

Printed Name: _____

Title: _____

Signature: _____

Date: _____

FOB REQUEST (cost per FOB is \$15.00 + tax)

If more than 10 FOBs, please attach list with this form.

1. _____ FOB # _____

2. _____ FOB # _____

3. _____ FOB # _____

4. _____ FOB # _____

5. _____ FOB # _____

6. _____ FOB # _____

7. _____ FOB # _____

8. _____ FOB # _____

9. _____ FOB # _____

10. _____ FOB # _____

For Management Office

Total taxed amount to reflect on next billing statement:

PLEASE NOTE: If requester is "Monthly Parker" (not a Tenant of Alii Place), Total Taxed Amount is due upon FOB pick-up, payable by check to "HONCRE1 LLC".

Monthly Parkers are due to an annual reverification for FOB usage one (1) year from pick-up date.